

Cheating and Plagiarism Policy

Cheating and plagiarism is a serious problem. It will not be tolerated in school. Any cheating or plagiarism will result in the students involved receiving a 0 (zero) on the assignment. If a student receives a 0, the work cannot be made up or redone. If a student is caught cheating or plagiarizing they will receive a U in work habits.

Any copying of work from another student is considered cheating. Do not give your work to another student to look at or hold. If another student has your work both students will have their work taken away and marked as cheating. Do not hand in work that is the same as another student. Plagiarism is copying another person's work and claiming it as your own. Some examples of plagiarism are listed below.

- Printing material from the internet and turning it in as your work
- Copying and pasting material from the internet into a document and handing it in as your work.
- Taking material from an internet source and retyping it word for word and turning it in as your work.
- Copying material from the textbook and turning it in as your work.
- Copying information from any source and handing it in as your own.
- Copying another student's work and turning it in as your own.

Hints to avoid Plagiarism

- If you are going to use information from a source you must summarize or paraphrase the material. You must make sure that you also cite the source in a bibliography.
- If you are going to copy a few sentences from a source you must quote the sentences using quotation marks and cite the source in a bibliography.
- If you are using pictures from the internet you must cite the source of each picture used.
- Do not give your work to any other student to copy, look at, or to check

We have read and understand the policies concerning cheating and plagiarism.
We also understand the consequences for cheating and plagiarism.

Student name _____ Period _____

Parent/guardian name _____

Phone Number _____

Email address _____

Student signature _____ date _____

Parent signature _____ date _____